

STAFF INFORMATION

PERSONAL

Name: _____ S.S.#: _____
(Last) (First) (Middle)

Applicant's address: _____ Telephone #: _____

Are you at least 18 years old: _____ Birthdate: _____

Person to call in case of emergency: _____
Phone # _____ Relationship: _____

EDUCATION

TYPE OF SCHOOL	NAME OF SCHOOL	CITY & STATE	YEAR COMPLETED	MAJOR & DEGREE
High School				
Undergraduate				
Graduate				

Position Applied for:
Lead Teacher: _____ Assistant Teacher: _____ Specialist: _____ Office: _____ Other: _____

If your application is considered favorably, on what date will you be available to begin work? _____

List any friends or relatives working for us: _____

Would you work: full time: _____ Part time: _____ Substitute: _____

Do you have a teaching certificate? _____ Do you have a child that will need to come with you? _____

EXPERIENCE WITH CHILDREN

What age children do you like working with? _____ What other ages would you work with? _____

Why do you like working with this age group? _____

Do you have previous experience in a preschool setting? If yes, describe. _____

Age of children: _____ How long? _____

Have you taught children in:
Sunday School Child Care Center
Kindergarten Public School
Home Child Care Other Experiences

Please describe: _____

STAFF INFORMATION (continued)

Are there any other experiences, skills, or qualifications which you feel would especially fit you for work with our pre-school? _____

Do you play a musical instrument or have a special talent that you can share with the children? _____

HEALTH

Do you have any health concerns which could preclude you from performing this kind of work? _____

If yes, describe any conditions which might limit activities. _____

EMPLOYMENT RECORD (List positions you have held beginning with your present or last employer)

Date Employed From To	Position Held	Employer	Employer's Address	Salary	Reason for Leaving

REFERENCES

Give the names and addresses of three to four persons for references who know you personally and are willing to certify to your character, ability, and experience.

- | | |
|-----------------|----------------|
| (1) Name: _____ | 2) Name: _____ |
| Phone#: _____ | Phone#: _____ |
| Email: _____ | Email: _____ |
| 3) Name: _____ | 4) Name: _____ |
| Phone#: _____ | Phone#: _____ |
| Email: _____ | Email: _____ |

Who, if any, of the above references are friends or family members? _____

I, _____, have NOT been convicted of a FELONY or any MISDEMEANOR.

(Signature)

Director's Summary: _____

